

# **Values Worksheet**

"When people don't get what they want from life, usually it's because they don't know what they want" -Keith Ellis

As we discussed in our Connecting to your Inner Wisdom training call, a vital key to success is being able to know and define what you want. So often, we are so entrenched in all of our "shoulds" and "have tos" that we don't even notice we are operating from those places, instead of from our desires, our wants, and our inner wisdom. The first step in getting clear on what you want is getting clear on the "shoulds" and "tos" (which we began on our call together) so that we can release them and create new standards and visions based in our inner wanting and knowing.

This values worksheet will take you through the next step; it will assist you in tapping into your deeper wisdom to get more clear on what you want.

### Part I – Work/Career/Creative Projects Values

Rate each work/creativity value using the following scale:

1 = very important to have in my work

2 = somewhat important to have in my work

3 = unimportant to have in my work.

### A. <u>Work/Creative conditions</u>:

Independence/ Autonomy	Doing what you want to do without much direction from others.	
Time flexibility	Arranging your own hours, working according to your own time schedule.	
Change/Variety	Performing varying tasks in a number of different settings.	
Change/Risk	Performing new tasks or leading new programs that challenge the established order and may be initially resisted.	
Stability/Security	Working in a secure job that pays you reasonably well.	
Physical challenge	Performing dangerous tasks that challenge your physical capabilities.	
Physical demands	Performing physically strenuous but relatively safe activities.	
Mental challenge	Performing demanding tasks that challenge your intelligence and creativity.	
Pressure	Performing in a highly critical environment with constant deadlines.	
Precise work	Performing prescribed tasks that leave little room for error.	
Decision making	Making choices about what to do and how to do it.	

<sup>\*\*</sup>Now: Star those items above that are currently big parts of your work that you DON'T want anymore.

## A. <u>Individuals work/create for the following purposes:</u>

To pursue truth/knowledge.	If this is a "1", please list which truths and what knowledge specifically you want to pursue, listed in order of importance:
	To honor and accept all parts of ourselves
	Find personal truth
To acquire expertise/authority.	If this is a "1", please list what expertise specifically you want to acquire, listed in order of importance:
	Expertise in helping women release limiting beliefs
	Overcoming perfectionism, releasing into compassion/forgiveness
	Yoga, nlp,
To foster aesthetic appreciation.	
To use creativity/innovativeness.	
To make social contributions.	If this is a "1", please list which social issues/areas specifically you want to contribute to, listed in order of importance:
To acquire material gain.	
To seek recognition.	
To promote ethics/integrity.	If this is a "1", please list which areas of ethics/integrity specifically you want to promote, listed in order of importance:
To seek spiritual/ transpersonal gain.	

A. Relationships at work/creative environment may involve the following:
Working alone - doing assignments by yourself, with minimal contact with other people.
Public contact - interacting in predictable ways with a continuous flow of people.
Face to face contact
Phone or skype contact
Email contact
Developing close friendships with coworkers.
Group membership - belonging to a group with a common purpose and/or interest.
Helping others
Influencing others
Supervising others
Controlling others
Collaborating with others

List below your 3 or 4 most important values in each of the 3 categories above, in order of importance:

Work Conditions:	Work Purposes:	Work Relationships:
<ul> <li>Time Flexibility</li> <li>Change/ Variety</li> <li>Mental Challenge</li> <li>Decision Making</li> </ul>	<ul> <li>to seek spiritual /transpersonal growth</li> <li>to pursue truth/knowledge</li> <li>use creativity/innovativeness</li> <li>aquire expertise</li> </ul>	<ul> <li>Collaborating with others</li> <li>Public Contact (face, phone)</li> <li>Helping Others</li> <li>Group Membership</li> </ul>

Use what you've discovered on this worksheet to explore the following: how do you want to move forward with your Soul-Centered Project?

Make any notes here:

#### Part II- Personal Values and Needs

Whether you realize it or not, every time you make a choice about doing one thing as opposed to another, you make a **value decision**. When you have a decision that involves two or more conflicting values that are of major importance to you, the decision can be extremely difficult to make (e.g., career values may conflict with family and friendship values). You can, however, make these decisions more effectively if you have some idea of what your most important values are and the priority that you give to each. By doing so, you make decisions that are more heart-centered and based on your inner wisdom.

The following exercise will help you to explore what personal values are, which personal values are important to you, and what priorities you give to them. In reality, your values are expressed through your actions. If you can bring your actions more into harmony with your values, you will feel more in control of your life, more aligned with your path and more satisfied with the decisions you make.

A list of personal values is provided below. Using the following scale, rank each value according to its importance to you. Place the number that corresponds to your rating in the appropriate space to the left of each personal value:

- 1 = very important
- 2 = somewhat important
- 3 = not important

Good Health	Many close friendships	Enjoyment of arts, entertainment, and cultural activities
A large family	Family	A good physical appearance
A fulfilling career	A stable marriage	A life with many changes
A financially comfortable life	Independence	To make a major discovery that would save lives
Creativity	Participating in an organized religion	Opportunity to establish roots in one place
To help others solve problems If this is a "1", what types of problems?: balance, fears, beliefs, decisions		To live according to strong moral values  If this is a "1", what values specifically?
Freedom to create my own lifestyle	Owning a house	An exciting life
A happy love relationship	Fulfilling careers for me and my spouse	

Contributing to my community	Abundance of leisure time	To make lots of money		
Ability to move from place to place	A stable life	Having children		
A life without stress	Strong religious values	To be remembered for my accomplishments		
A chance to make social changes If this is a "1", what areas of social change?:	Opportunity to teach others If this is a "1", what might you want to teach? Whom would you like to teach?:	Opportunity for physical activities If this is a "1", which physical activities?:		
Helping those in distress	Opportunity to be a leader	A life with many challenges		
Time to myself	A chance to become famous	Freedom to live where I wish		
A chance to get into politics	A variety of interests and activities <i>If this is a "1", what types of activities and interests?</i> :	To write something memorable overcoming perfection, reclaiming your essence		
Are there any other personal values or needs that you would like to note?				
List 6 of your most important personal values and needs:				

Now, please rate those 6 values and needs in order of importance (I know this is a tough question!):
Based on the work and life values you uncovered, what ideas are sparked in terms of you Soul-Centered projects?
How do you think your most important personal values will affect and inform your Soul-Centered Projects and life's work choice?

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Adapted for use from *Training for Life: A Practical Guide to Career and Life Planning*, Fifth Edition (1994), authors, Bernadette M. Black and Fred J. Hecklinger.

The following are journaling questions that are designed to help you tap into your Inner Wisdom and get even more clear on what you want, without the "shoulds" or "have to"s. They are adapted from Keith Ellis's wonderful book, "The Magic Lamp: Goal Setting for People Who Hate Setting Goals". While there is no "correct" way to tap into your Inner Wisdom, here are some guidelines for the following exercise: These guidelines will support you in bypassing your "brain" and sinking to a deeper place inside of you that holds your truth and brilliance:

For each question, write or type as fast as you can without stopping for at least 5 minutes

- As you write, don't edit, judge, go back to correct anything. Simply write, and write fast (for these questions, I recommend handwriting to typing; the process of writing it by hand will help you bypass the mind).
- If you get stuck at a certain point and don't know what to write, just repeat the last word you wrote until the next words come.
- After you are finished with your 5 minutes, then go back, read what you've written and take note of what was new/surprising, what you already knew, what you are judging.

**Question #1:** Put aside any restrictions of money and time. What would I really want from life if I were absolutely, positively certain I would get it?

**Question #2:** Put aside any restrictions of money and time. What would I really want to accomplish in life if I were absolutely, positively certain I would do it?